

## REGULATIONS IMPLEMENTING

### UNIVERSITY POLICY 101.1, TUITION PRIVILEGES FOR CERTAIN FACULTY AND STAFF

A UNC Charlotte faculty or staff member desiring to request tuition waiver for courses from UNC Charlotte or any constituent institution of the University of North Carolina System must complete and submit an Application for Faculty/Staff Tuition Waiver in Banner Self Service to ensure the following:

1. The applicant's manager certifies that such enrollment will not interfere or conflict with satisfactory performance of normal employment obligations.
2. Banner verifies the applicant's employment and eligibility.
3. The University Registrar certifies that the applicant is academically eligible to enroll in the pertinent course and that there is space available in that course.
4. The Student Accounts Office maintains records of approved tuition waivers.

Faculty and staff members from any other constituent institution of the University of North Carolina System desiring to enroll in courses on the UNC Charlotte campus should contact the UNC Charlotte Office of the University Registrar and the appropriate UNC Charlotte admissions office (undergraduate or graduate) and complete the Application for Faculty/Staff Tuition Waiver using the process established by their employing institution.

Employees enrolled as students under the tuition waiver program are not entitled to the services, facilities, activities, and programs supported by student fees. Employees using a tuition waiver to cover all courses they are registered for in a given semester are not eligible to use services such as student recreational services or student health services, or receive free student athletics tickets. Only those who pay for at least one course each semester may utilize these services and programs.

- *Initially approved by the Chancellor May 20, 2002;*
- *Updated October 2, 2014;*
- *Updated September 19, 2016;*
- *Revised September 29, 2017*