The University of North Carolina at Charlotte

9201 University City Boulevard

Charlotte, NC 28223-0001

##  Academic Integrity Board

 c/o College of Computing and Informatics

704-687-8441

UNCC ACADEMIC INTEGRITY BOARD

**WORKSHEET TO ESTABLISH NEW CHARGE OF VIOLATION(S) OF THE**

**UNCC CODE OF STUDENT ACADEMIC INTEGRITY**

Please complete all the highlighted items below and return to aa-aib@uncc.edu.

[ ]  I have contacted the Dean of Students Office (704-687-0336) to determine if a Settlement1 is available for this student. A Settlement [ ]  **is /** [ ]  **is not** available.

[ ]  I have offered a Settlement but the student declined or I have been unable to contact the student.

[ ]  I am declining to offer a Settlement even if the option is available.

**Faculty** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Phone Number** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Dept.** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **UNCC EMail** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Student** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Student ID** **800\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Address \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Phone Number \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

 **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Course & Section \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

 **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Semester & Year \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

 **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date of incident2 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Brief description of alleged offense3**

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In my opinion, the alleged offense would constitute a violation of one or more of the following parts of the UNC Charlotte Code of Student Academic Integrity:

**\*\*\* IMPORTANT \*\*\***

1. If course grades are due before this case can be resolved, please assign a grade of “I” to the student.
2. Please permit the student to complete any remaining course activities so an appropriate grade can be assigned if the charge is not sustained at a hearing.

**[ ]  A. CHEATING**

**[ ]  B. FABRICATION AND FALSIFICATION**

**[ ]  C. MULTIPLE SUBMISSION**

**[ ]  D. PLAGIARISM**

**[ ]  E. ABUSE OF ACADEMIC MATERIALS**

**[ ]  F. COMPLICLITY IN ACADEMIC DISHONESTY**

1. <http://facultyhandbooks.uncc.edu/handbook/full-time-faculty-part-time-faculty/instructions-using-settlement-charge-academic>

2. For papers, the incident date is the date the paper was submitted. For tests, it is the date the test was administered.

3. Please describe the offense in one or two sentences. A timeline of the events, a catalog of the evidence, or a justification for bringing the charge is not necessary. This description will be used in notifying the student of the allegation and in the official records of the case.