

MEMORANDUM

TO: All UNC Charlotte Faculty and Staff

FROM: Office of Legal Affairs

DATE: October 20, 2022

SUBJECT: Copyright Infringement Annual Notice

This annual notice reminds UNC Charlotte faculty and staff about copyright infringement and the personal risks and legal consequences of unauthorized downloading and distribution of copyrighted materials, including illegal peer-to-peer file sharing. All faculty and staff are expected to respect the intellectual property rights of others and refrain from copyright infringement.

“Copyright” is legal protection for creative intellectual works, which is broadly interpreted to cover any tangible expression of an idea. Music, movies, text, graphics, art, photographs, and software are examples of types of works protected by copyright. The creator of the work, or sometimes the person who hired the creator, is usually the copyright owner.

“Use” of a work means copying, distributing, making derivative works, publicly displaying, or publicly performing the work, and includes downloading and uploading content on the Internet. Unless you have permission, it is illegal to use peer-to-peer applications to share copyrighted media online. You may obtain permission in several ways:

- Written permission from the copyright owner
- Software license
- Purchase of rights
- A legal exception, such as the “fair use doctrine,” see: <https://www.copyright.gov/fair-use/more-info.html>

The most common legal exception in an educational setting is “fair use.” “Fair use” is a legal term, and you should not assume that a use you intend to make is “fair use” without [examining several variables](#) in order to determine whether your use constitutes “fair use.” Atkins Library has a [website](#) and a [guide](#) devoted to copyright that provides helpful guidance in navigating copyright and [plagiarism](#) issues, including resources for [traditional classrooms](#) and [online teaching](#).

Although it may be lawful to use peer-to-peer file sharing software, the illegal distribution of copyrighted files with that software is not. In many situations, either downloading or uploading even part of a copyrighted work without permission is copyright infringement. Peer-to-peer file sharing also increases the likelihood that others could access confidential data on your computer or install destructive computer viruses that could spread across the University’s network.

Copying, distributing, downloading, and uploading content to or from the Internet or other electronic resources without legal exception or permission may also infringe the copyright for that content. Even an innocent, unintentional infringement violates the law.

Violations of copyright law using the University information resources may create personal liability for you as well as liability for the University. Faculty and staff who commit copyright infringement using University information resources or who otherwise violate the OneIT [Standards and Guidelines](#) may be subject to disciplinary action. Violations of law may also be referred for criminal or civil prosecution.

Please be mindful of the law and University policy, and consult with the [Office of Legal Affairs](#) or [Atkins Library](#) if you have any questions about how copyright law affects your use of University information resources. Please refer to these policies and resources for further information:

- University Policy 315, Copyright Policy: <https://legal.charlotte.edu/policies/up-315>
- [Copyright Basics](#): PowerPoint Presentation by OLA
- Atkins Library [Copyright and Fair Use Resources](#)
- UNC Charlotte Peer-to-Peer File Sharing Regulation: <https://legal.charlotte.edu/policies/up-311.4>
- OneIT Standards and Guidelines: <https://oneit.charlotte.edu/security/standards-guidelines>
- EDUCAUSE Legal Sources of Online Content: <https://www.educause.edu/focus-areas-and-initiatives/policy-and-security/educause-policy/issues-and-positions/intellectual-property/legal-sources-onli>
- Why Music Matters Digital Downloading Resource: <http://whymusicmatters.com/>
- RIAA Student and Educator FAQs: <http://www.riaa.com/resources-learning/for-students-educators/>
- U.S. Copyright Office: <http://www.copyright.gov>

*Note: A copy of this memo is available online at:
<https://legal.charlotte.edu/sites/legal.charlotte.edu/files/media/CopyrightEmployees.pdf>*